



Music for Little Hands, LLC
 115 Main Street Monroe, CT 06468
 Phone / fax (203) 452-8252
 info@musicforlittlehands.com
 www.musicforlittlehands.com

REGISTRATION FORM 2009-2010

Please fill out a separate form for each child.

Student Name: _____ Age: _____ Date of Birth: _____

Parent's Name: _____ Home Phone: _____ Cell: _____

Check here if you are a re-enrolling family with address and phone on file. Indicate any changes below.

Address: _____ City: _____ Zip Code: _____

Cell Phone: _____ Email Address: _____

Class Selection Village, Our Time, Imagine That! Young Child, Sign & Sing	Semester Fall, Spring, Full Year, Late Fall or Spring	Studio Location Monroe, Oxford, Fairfield/Bridgeport, Bethel	Day	Time	Cost
1.					
2.					

Indicate 2nd choices, if desired:

2009-2010 Kindermusik Class Rates 2 semesters per year		
Level # of classes per semester	1 Semester (Fall or Spring)	Full Year (2 semesters)
Sign & Sing (6 months-3 yrs) 10 classes	\$275	—
Village (newborn-18 months) 15 classes-full semester	\$335	\$630 save \$40
*8-Week Village (newborn-18 mos) 8 classes-LATE FALL OR SPRING (if room in existing classes.)	\$175	—
Our Time (1½-3 years) 15 classes	\$335	\$630 save \$40
Imagine That! (3-5 years) 15 classes	\$345	\$650 save \$40
Young Child I-II (K-2nd grade) 30 classes (full year only)	N/A	\$700
Young Child III-IV (K-2nd grade) 30 classes (full year only)	N/A	\$700

PAYMENT OPTIONS
 A. Payment in Full by 8/1 for Full Year
 B. Four Monthly installments (Auto pay only): Four equal installments paid with registration, 10/1, 11/1 and 12/1 for Fall semester. Paid with registration and 3/1, 4/1 and 5/1 for Spring Semester.
 C. Eight Monthly installments (Full year registration & Auto Pay only) Eight equal installments paid with registration, 10/1, 11/1, 12/1, 1/1, 2/1, 3/1, 4/1
AUTO PAY (Credit Card Required): Payments automatically charged to your MC, Visa or Discover Card. Signature and credit card information given at the time of registration authorizes Music for Little Hands to charge your card for the agreed upon tuition.

PAYMENT Full tuition or 1st payment with credit card information must be received to complete registration.

PAYMENT METHOD
 Tuition: _____ Check # _____
 Registration Fee: _____ Date: _____
 Discounts: _____ Amount: _____
 Total Due: _____ Cash: _____
 Payment: _____ Credit Card: MC Visa Disc
 Balance Due: _____ # _____
 Payment Option: _____ Exp Date: _____

Authorization Signature : _____

* Registration for Late Fall and Late Spring 8-Week Village classes begins 10/1 and 3/1 for continuing classes that have openings.

FEES, DISCOUNTS & REFUNDS
Fees
Registration fee: \$20 non-refundable registration for new families
Refunds: If registration is canceled 2 weeks or more prior to the start of the semester, a full refund will be issued, minus a \$50 fee. If registration is canceled LESS than 2 weeks prior to the start of a semester, a 50% refund will be issued, minus a \$50 fee. **NO REFUNDS WILL BE ISSUED** once the semester has begun. Requests for canceled registrations must be submitted in writing. The New Family Registration fee is non-refundable.

Discounts
Multiple Class Discount: 20% discount for 2nd class in same semester
Sibling Discount: 20% sibling discount for younger siblings
Same class Discount: 40% discount for siblings in same class/day/time. (One set of home materials.)
Pro-rate Discount: you may enroll at any time during the semester, provided there is space. Missed classes are pro-rated.
Home materials Discount: Home Materials are required and cost is included in tuition. However, if you have Home Materials for the particular theme and level from an older sibling's prior participation, please call the studio for your discount amount.
Payment Discount: 5% discount when you pay in full year.
Full Year Discount: Village, Our Time and Imagine That! classes are offered at a discounted rate when you register for a full year.

I hereby release Music for Little Hands, LLC, its faculty, employees and all host locations of liability, personal injury, loss of personal property and harm while I or my child are at any of their facilities. I acknowledge that I have read and understand all of the information contained in this registration form and agree to all terms and conditions. In addition, by signing below I agree to the terms of my payment schedule, all that is stated above, as well as all studio policies.

Parent/Guardian Signature: _____ Date: _____

STUDIO POLICIES

Choosing a Class

The age recommendations outlined for classes have been carefully constructed to best group children in an age and developmentally appropriate way. Therefore, it is important that your child be at least the minimum age by the start of the semester for the class in which you are enrolling. If you have concerns about your child's success in a particular age range, we are happy to discuss your child's needs and to work with you to place him in the class best suited for him.

Register Early

Although you may join our classes at any time, please register early since class sizes are limited and many fill quickly. If you enroll after the semester begins, tuition will be pro-rated accordingly.

Registration Confirmation

A signed registration form and payment must be received before registration can be completed. You will receive a phone call, e-mail or mailed notice within two weeks to confirm your registration.

Payments / Late Fees / Delinquent Payments

Payments must be made according to the payment plan selected. Please be sure to notify us of any credit card changes if you are on the Auto Pay plan. There is a \$10 per month fee for late payments; \$30 fee for returned checks.

Refunds

If registration is cancelled 2 weeks or more prior to the start of the semester, a full refund will be issued, minus a \$50 fee. If registration is cancelled LESS than 2 weeks prior to the start of a semester, a 50% refund will be issued, minus a \$50 fee. NO REFUNDS WILL BE ISSUED once the semester has begun. Requests for canceled registrations must be submitted in writing. The New Family Registration fee is non-refundable.

Cancellations and Make-up Classes

Classes will be made up at the end of the semester in the event of teacher cancellation or inclement weather. You will be notified of the cancellation and the scheduled make-up day. Cancellations will be listed on WTNH Channel 8 after 9am and on their website, www.wtnh.com beginning at 7:30am. It will also be announced on the studio's weather hotline 203-556-2932 by 7:30 am for morning classes and by 12:00 noon for afternoon classes as well as our blog: www.music4littlehands.blogspot.com We are happy to allow students who miss a class to make up that class if another class of the same level is available (up to three per semester). Make-up classes must be used before the end of the semester and may not be applied to future sessions. In order to be eligible for a make-up you must notify us of your absence in advance of your scheduled class. Drop-ins will not be allowed unless scheduled in advance. A \$25 fee will be charged for visiting participants.

Non-enrolled Siblings.

Due to limited class sizes and the delicacy of the younger class settings, *Village* and *Our Time* classes can only accommodate non-enrolled siblings when the sibling is young enough to stay contented in a car carrier or stroller. Emergency exceptions are certainly understood.

Making the Most of Kindermusik Classes

Plan to arrive about 5 minutes early for class to allow time for your child to settle in to the musical environment as they prepare to enjoy exploring instruments, reading books, or listening to music. We do request that toys, juice cups, and pacifiers be kept out of sight (with the exception of *Village* classes) and that snacks be finished prior to class. Be sure to dress comfortably and keep in mind that no street shoes are allowed in the carpeted classrooms. During class, the most important thing you can do for your child is to be an active and patient role model. It is not uncommon for a child to attend several classes before feeling comfortable in class. Don't be discouraged – what a child is absorbing in class is often evidenced in the comfort of the home environment rather than in a certain level of participation in class. The understanding and consistency of the parent or caregiver in class and at home are key to facilitating musical learning and growth. We love for parents to visit before or after class, but please refrain from socializing during class time. When you are an active, focused, enthusiastic participant in the class activities, your child will model your actions and focus more fully as well. You and your child will benefit enormously from the Kindermusik experience, especially if you make active use of your *At Home* Materials. Frequent reinforcement at home throughout the week makes all the difference in a child's comfort and participation in the classroom.

Facility—Safety and Courtesy

We are a peanut-free facility. Please do not bring nuts or nut products. If you are waiting in the waiting area during *Imagine That!* and *Young Child* classes, you are welcome to bring siblings, but please help them to find quiet activities. You may want to bring books, drawing papers, homework or other quiet activities from home.

2009-2010 Calendar

Fall Semester

Begins: Wednesday, September 9, 2009 **NOTE:** Sign & Sing Wednesday: 9/23-12/9, Sign & Sing Friday: 10/2-12/11

Late Spring Village Classes Begin: Mondays 11/9, Tuesdays 11/10, Wednesdays 10/28, Thursdays 11/5, Fridays 10/30, Saturdays 10/31

No Classes on: Monday 9/28 (Yom Kippur), Thursday 10/22 (Professional Development), Tuesday 11/3 (Election Day), Wednesday 11/11 (Veterans Day), Wednesday 11/25 through Saturday 11/29 (Thanksgiving), Tuesday 12/22 through Saturday 1/2/10 (Christmas/New Year)

Ends: Thursday, January 14, 2010

Teacher Make-ups: (for classes canceled by studio due to teacher illness/conflict or weather) *IF NEEDED:* Friday 1/15 through Thursday 1/28

Spring Semester

Begins: Friday, January 29, 2010 **NOTE:** Sign & Sing Tuesday: 3/2-5/11, Sign & Sing Wednesday: 3/3-5/12

Late Spring Village Classes Begin: 3/26

No Classes on: Monday 2/15 through Saturday 2/20 (Winter Recess), Friday 4/2-Saturday 4/3 (Easter weekend), Monday 4/12 through Friday 4/16 (Spring Recess—NOTE: This is NOT the spring recess for many of the schools in the area. Plan ahead for missed classes and scheduling of make-ups. If you need to bring siblings during the week of your town's spring recess, please feel free to do so.)

Ends: Friday 5/28

Teacher Make-ups: (for classes canceled by studio due to teacher illness/conflict or weather) *IF NEEDED:* Tuesday 6/1 through Monday 6/14

LICENSED KINDERMUSIK EDUCATORS

-Schedules & Educators subject to change-

Leslie Waddell Kindermusik Village, Our Time, Imagine That!, Young Child, Sign & Sing; Monroe

Mary Buzak Kindermusik Village, Our Time, Imagine That!, Oxford, Monroe

Lisa Aschen Kindermusik Village, Our Time, Imagine That!;

Fairfield/Bridgeport, Monroe

Sharon Huizinga Kindermusik Village, Our Time, Imagine That!, Young Child (currently on maternity leave)



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